



CITY OF GAHANNA  
DEPARTMENT OF PARKS & RECREATION

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**LANDSCAPE BED PREPARATION**

**&**

**MULCHING**

DEADLINE FOR QUOTE:

***11:00 AM***

***FEBRUARY 19, 2015***

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DEPARTMENT OF PARKS & RECREATION

ATTENTION: MIKE MUSSER

200 SOUTH HAMILTON ROAD

GAHANNA, OH 43230

## **PURPOSE**

The Department of Parks & Recreation is requesting fixed price quotes to provide experienced staff, labor plus all necessary materials, supplies and equipment to provide landscape services for several parks throughout the Gahanna community.

## **Scope of Services**

**Base Quote Scope:** The base quote scope is for all flower, shrub and mulched tree areas only. The scope includes spring clean up, edging, mulching, weed removal and pre-emergent application.

**Option Years:** Note that on the proposal there is an option year line to be completed for a second and third year for the services outlined herein. Please adjust pricing if necessary for these option years. The City of Gahanna may elect to exercise this option at any time.

## **LANDSCAPE AREAS (See attached maps)**

Academy Park  
1201 Cherry Bottom Road

Creekside Park  
123 Mill Street

Friendship Park  
150 Oklahoma Ave

Gahanna Swimming Pool  
148 Parkland Dr

Hannah Park  
6547 Clark State Road

Headley Park  
1031 Challis Springs

Hunters Ridge Pool  
341 Harrow Blvd.

McCorkle Park  
200 McCutcheon

Memorial Park  
73 W Johnstown Road

Ohio Herb Education Center  
110 Mill Street

Rice Ave  
1180 Rice Ave

Royal Gardens Park  
446 Agler Road

Shull Park  
236 Granville

Trapp Park  
755 Trapp Drive

Woodside Green Park  
213 Camrose Court

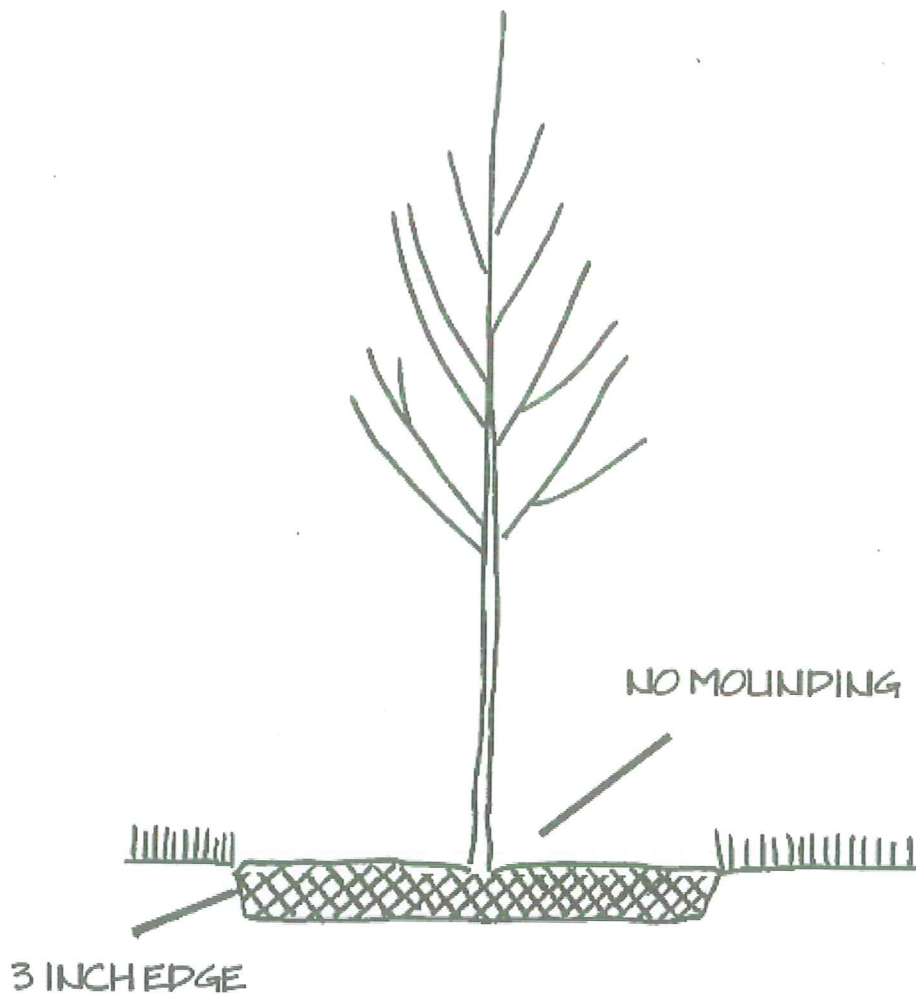
#### **LANDSCAPE SERVICE OF PLANTED AREAS**

- A. Contractor shall provide one time landscape services for all areas listed above.
- B. Contractor shall ensure that all planted areas be kept free of trimmings, litter (paper, plastics, etc.), rubbish, or other objectionable materials on the days of service.
- C. Contractor shall ensure that no clippings, trimmings, or dirt be left on any paved areas due to Contractors operation.
- D. Contractor shall dispose of all waste materials or refuse off site.
- E. All landscape bed areas will be edged, including walk-ways, drives, curb slabs, parking areas, tree basins, utility boxes and other structures in the lawn areas which are being mulched. All edges should be approximately 3 inches in depth. ***All edging debris shall be removed from the site.***

- F. Contractor shall notify the Parks Superintendent 48 hours in advanced of all work to be completed and shall forward service reports for each site visit to the Parks Superintendent for review.
- G. The contractor must remedy items reported by the City of Gahanna within 48 hours after notice has been given of such deficiencies in work. This notification may be written or verbally communicated. Items not remedied in a timely fashion may, at the City's option, be completed by the City and deducted from payments due.
- H. Payment shall be made monthly for services completed. Invoices submitted shall be receivable on terms of net 30 days.
- I. Contractor shall provide proper traffic controls and safety signage as needed to perform the duties of this contract. Lanes may NOT be blocked during rush hour (7am-9am and 4pm-6pm Monday through Friday).

#### **MULCH SPECIFICATIONS**

Mulch shall be premium, double shredded hardwood mulch, black in color, and shall be dyed by the manufacturer to maintain a lasting color. Mulch shall be free of debris, sticks and any other foreign objects detracting from its appearance. Mulch layer shall be installed at a uniform 3-4" thickness over all areas. Trees shall not have the mulch creating a "mound" against the trunk; instead being flat with a mulch ring (see diagram below).



#### DAMAGES TO TURF AREAS

- A. Contractor shall be responsible for any and all damage caused by Contractor's operations, negligence or failure to act under the terms of the contract.
- B. Contractor shall replace, at no cost to the City, all shrubs, turf, trees, or plants that are damaged or killed due to Contractor's operations or negligence.
- C. Contractor shall immediately replace all sprinklers that are damaged due to Contractor's operation. Damaged sprinkler replacement or repair shall be at Contractor's expense. The Parks Superintendent will provide the Contractor with a map of all irrigation heads.

## APPENDIX I

### PROPOSAL

#### LANDSCAPE BED PREPARATION

Parks Superintendent, Department of Parks & Recreation  
City of Gahanna, Ohio

After careful examination of the specifications, form of contract and the site of the proposed work, the undersigned hereby proposes and agrees if this proposal be accepted, to enter into a contract using the form of contract provided for, to furnish all equipment, labor, materials and construction to complete the said work in accordance with the terms and conditions specified and to furnish a satisfactory bond in the amount of one hundred percent (100%) of the total amount of the contract, conditioned as and in form prescribed by law as a guarantee for the faithful performance of the contract for the following prices as described and contained herein.

This is a lump sum contract with a price not to exceed for services specified. The City reserves the right to waive any irregularities of the bidding process, and to make any mathematical corrections as required. This form is to provide your lump sum total for the services outlined.

**CONTRACTOR MUST ATTACH A DETAILED UNIT COST SUMMARY FOR MATERIALS AND LABOR.**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE/FAX: \_\_\_\_\_ / \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**BASE QUOTE: FLOWER, TREE AND SHRUB AREAS AS SPECIFIED IN SCOPE.**

\$ \_\_\_\_\_

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PLEASE PRINT BASE QUOTE IN WORDS

OPTION YEAR #1: \$ \_\_\_\_\_

OPTION YEAR #2: \$ \_\_\_\_\_

**NOTE:**

NO BIDDER MAY WITHDRAW UNTIL SIXTY DAYS AFTER THE DATE OF DEADLINE. THE CITY OF GAHANNA HAS THE OPTION OF ACCEPTING, REJECTING ANY OR ALL PROPOSALS OF ANY PORTION THEREOF. TERMS OF PROGRESS PAYMENTS ARE NET 30 DAYS.

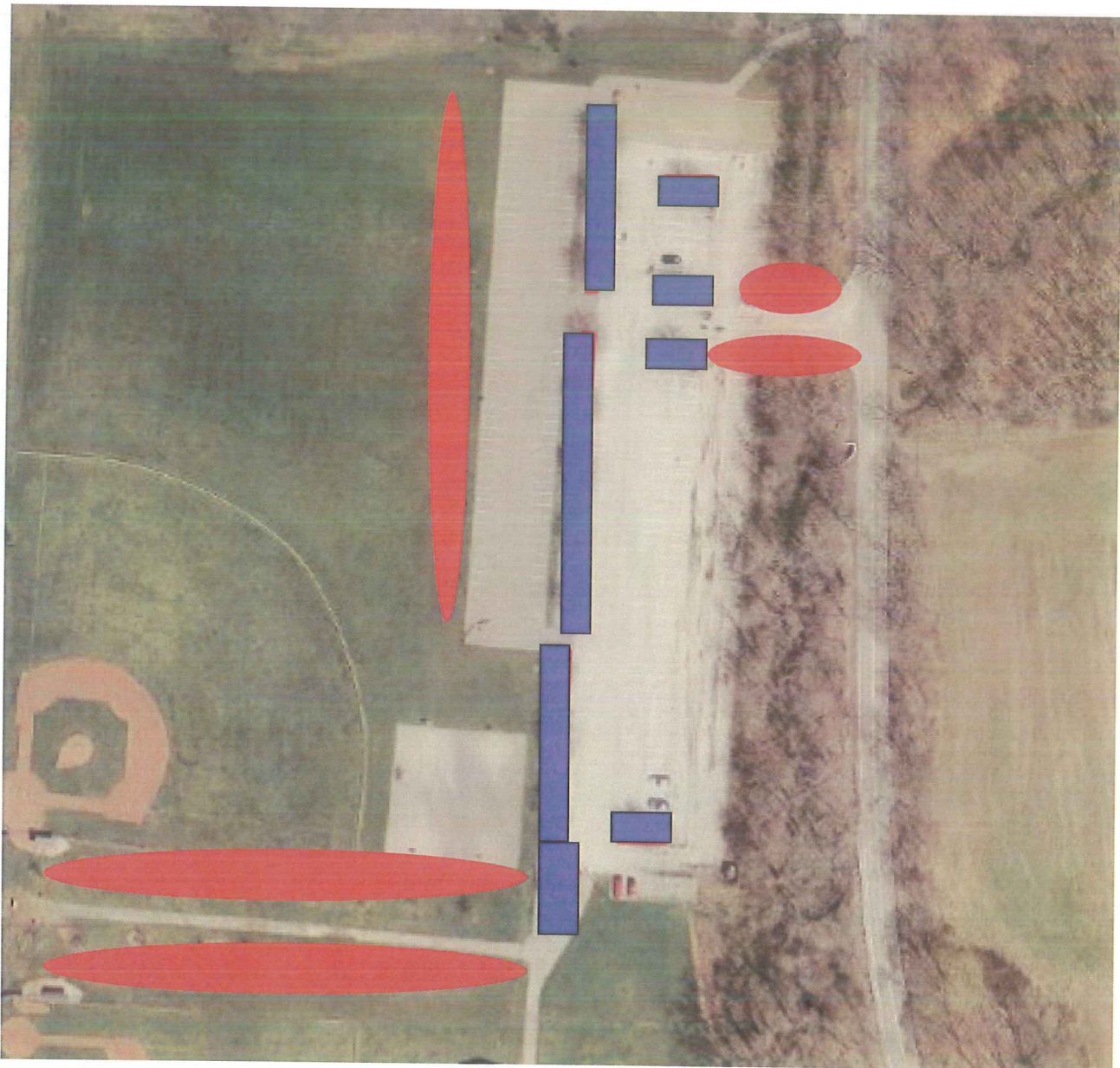
**Submittals:** In addition to this packet in its entirety please attach the following documentation:

- A. Company Ownership
- B. Names of key staff members and years of experience
- C. Proof of Workmen's Compensation Coverage (certificate)
- D. Proof of Liability Insurance (COI to follow with successful bidder naming Gahanna as additional insured)
- E. References (minimum of three)
- F. Proof of current application licensing



Academy Park  
1201 Cherry Bottom Road

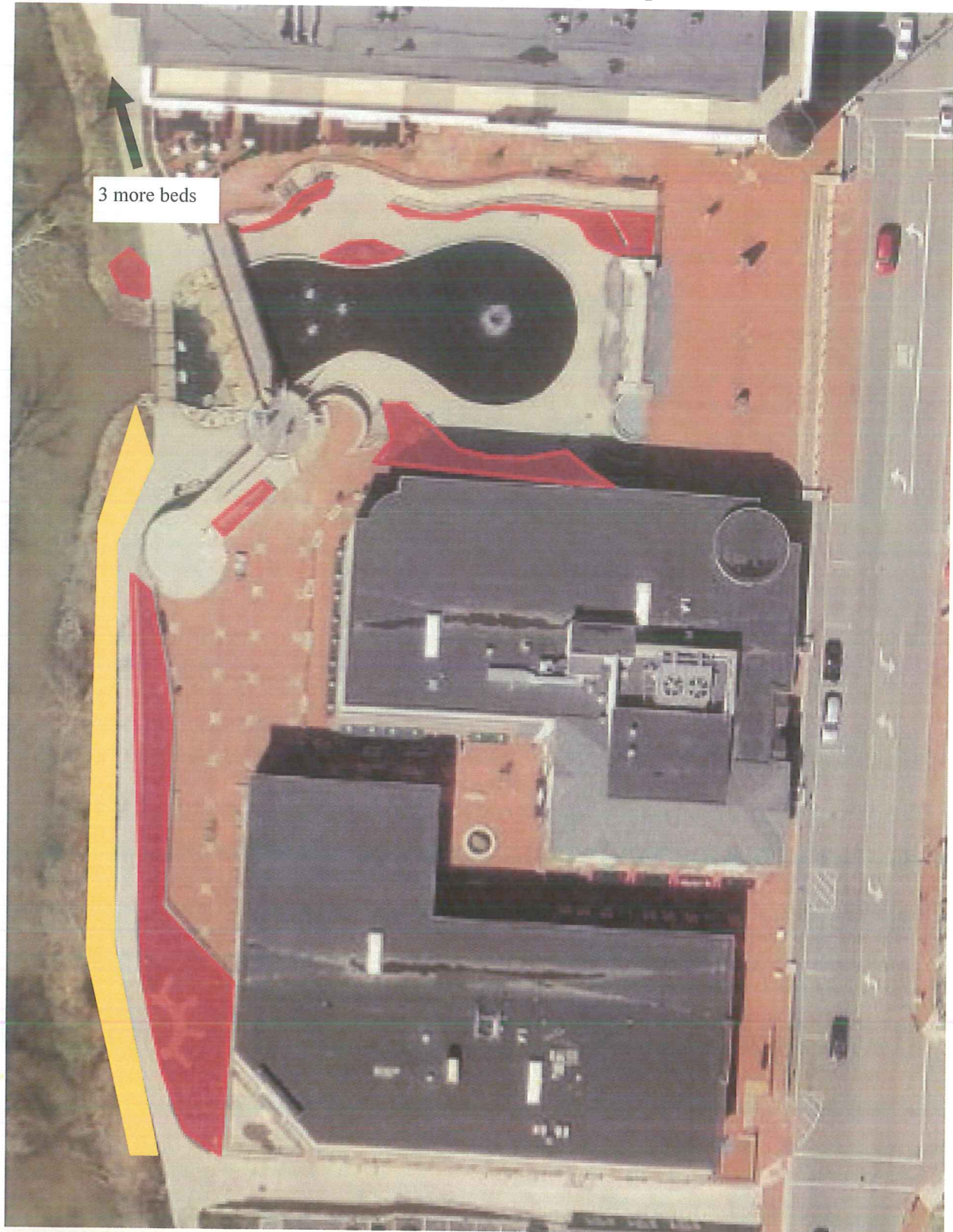
AREA IN BLUE IS NOT INCLUDED. All tree rings in the red shaded areas and the entryway. Please include the tree circles just off the map around the play-ground.





Creekside Park  
123 Mill Street

This quote includes “Rock park” to the north of the development on Mill and three more landscape beds along the sidewalk north of the map. All tree boxes on the plaza and along Mill Street that are in the are of the map provided, none to the north. The area in yellow only gets partially completed.





“Rock Park” Park  
123 Mill Street



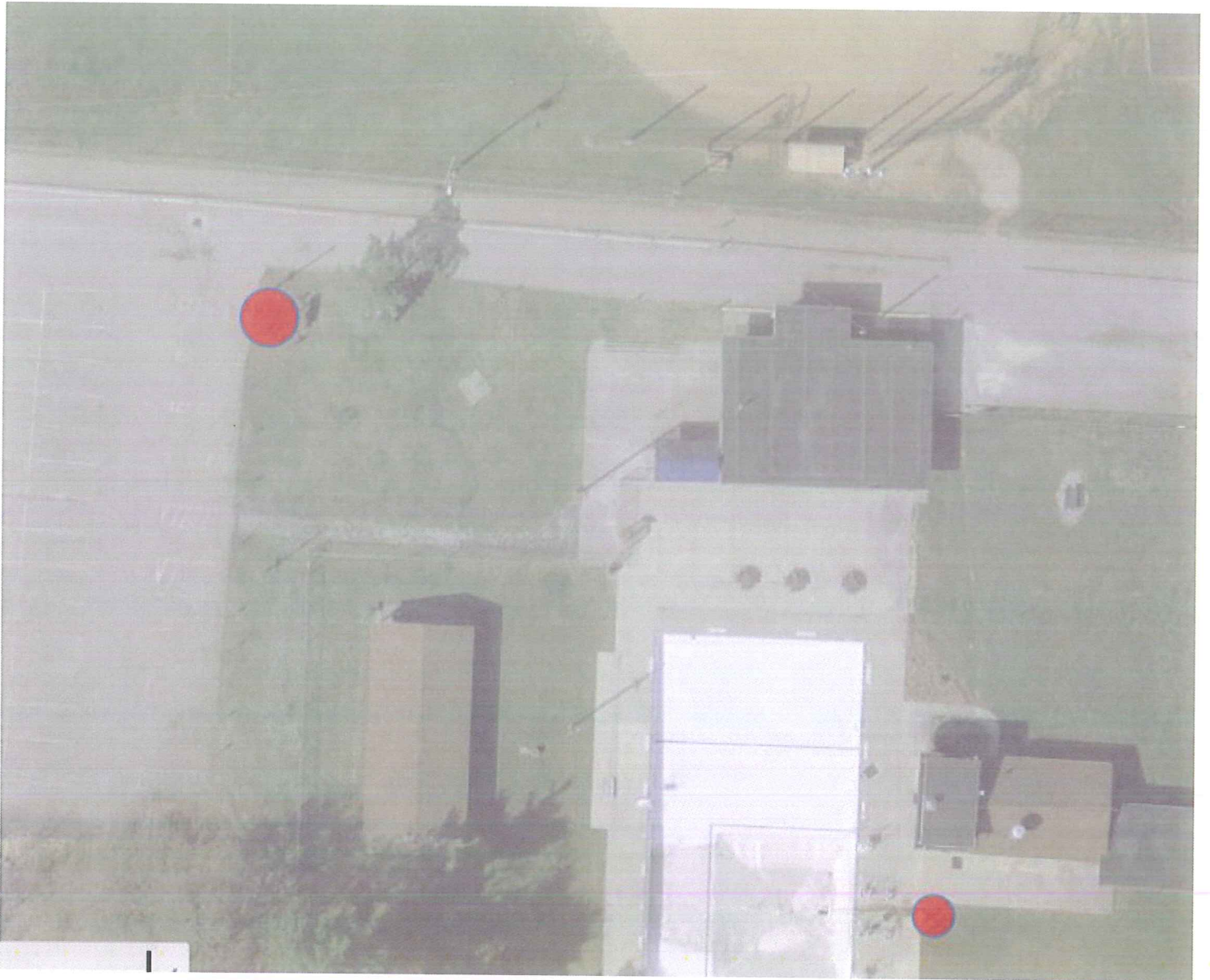
Friendship Park  
150 Oklahoma Ave

Includes all tree rings between parking lot and shelter house





Gahanna Swimming Pool  
148 Parkland Drive



Hannah Park  
6547 Clark State Road

**\*THIS QUOTE INCLUDES ALL TREES ADJACENT TO THE ROADWAY  
AND PARKING LOTS AND TRAIL.**





Headley Park  
1031 Challis Springs

This includes all tree rings along the entrance, playground, and upper parking lot.  
It does not include the entryway sign beds.



Hunters Ridge Pool  
341 Harrow Blvd.

This includes all tree rings inside the fence and along the street in front of the building.





McCorkle Park  
200 McCutcheon

This includes all tree rings along the parking lot, street and around the building and playground.



Memorial Park  
73 W Johnstown





Ohio Herb Education Center  
110 Mill Street



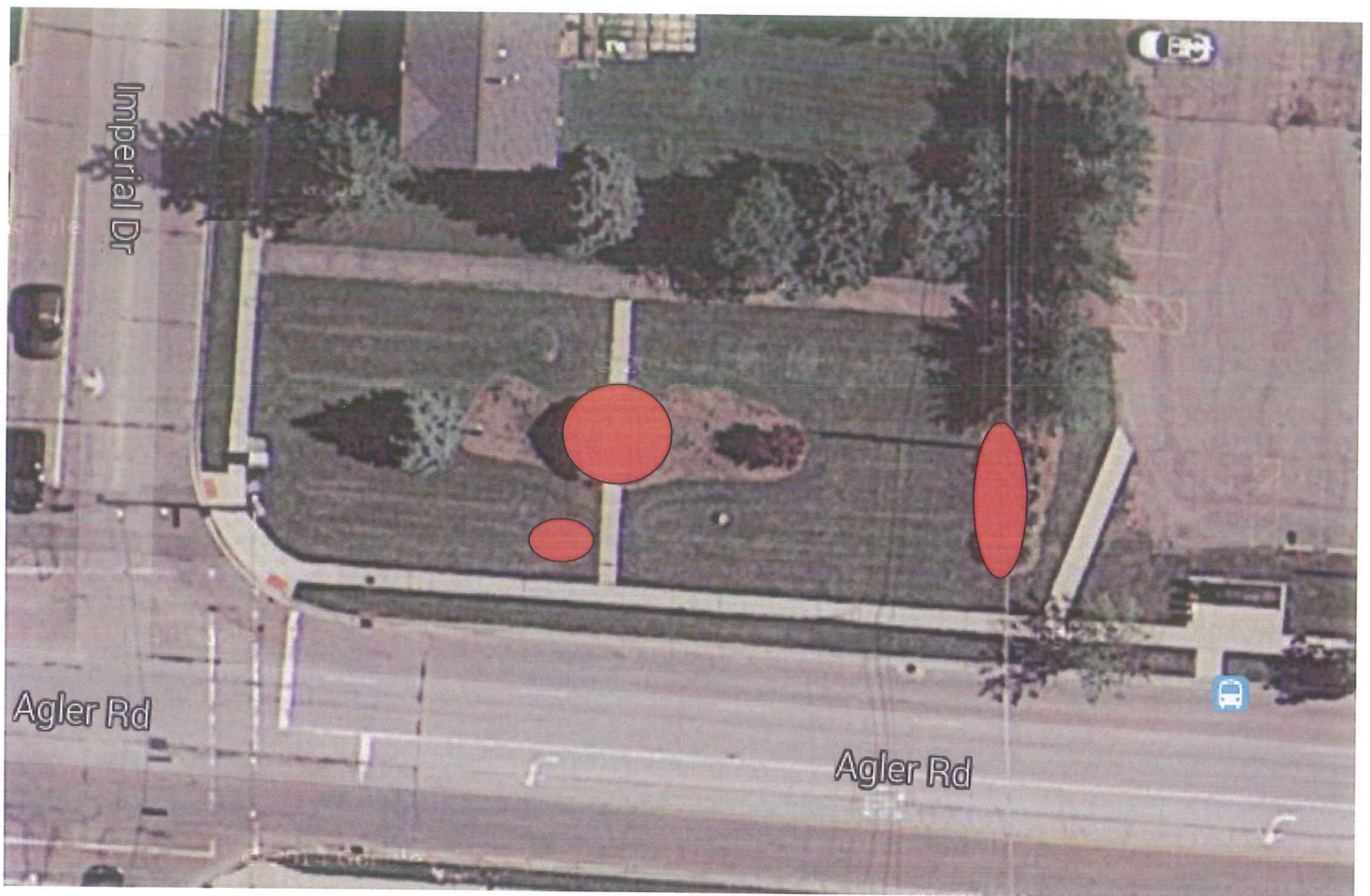


Rice Ave.  
1180 Rice Ave



Royal Gardens Park  
446 Agler Road

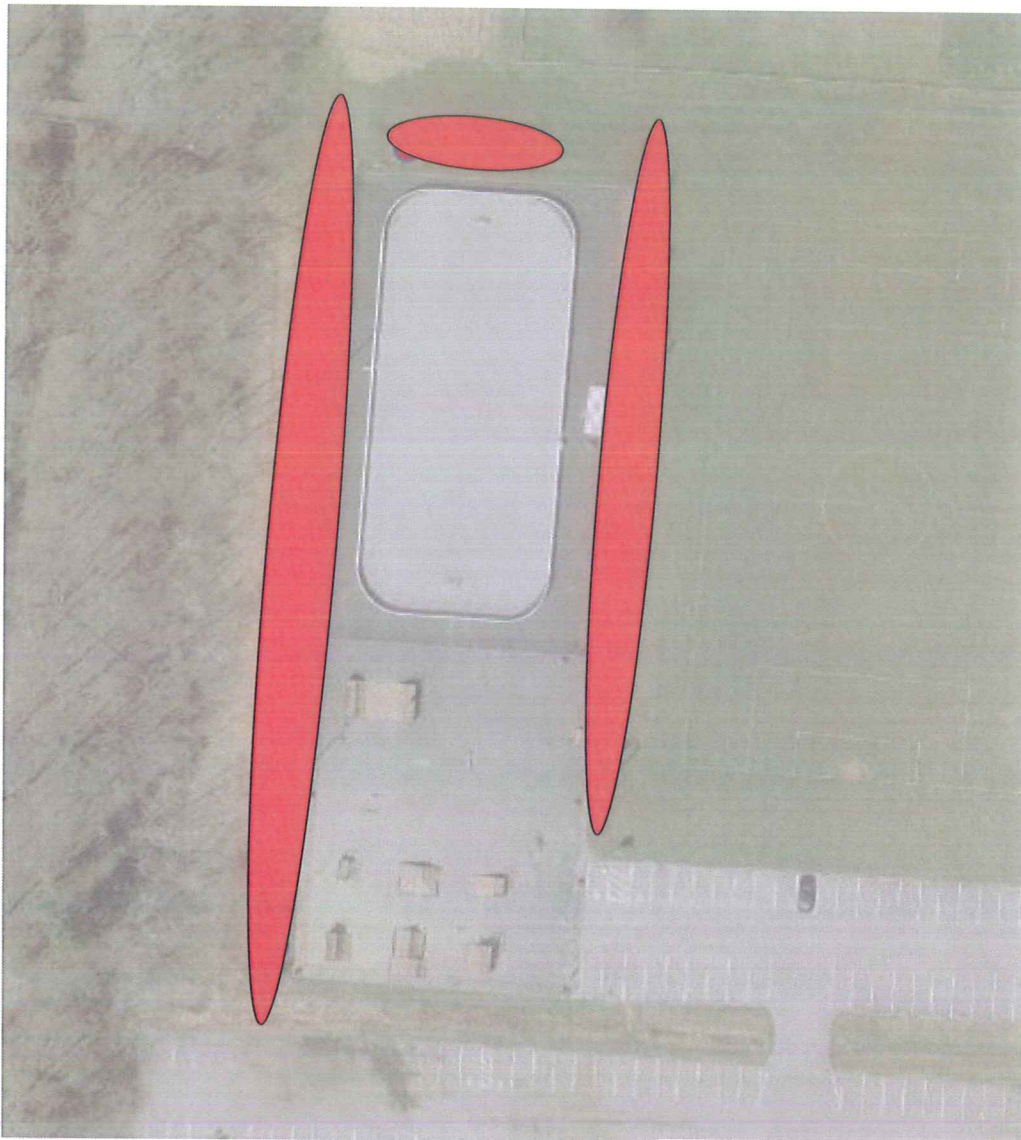
The beds at this park were reduced so there is only the area directly around the gazebo, the entry sign and the bed ear the parking lot.





Shull Park  
236 Granville St

This includes all tree rings around the fenced in park area.



Trapp Park  
755 Trapp Drive

This includes all tree rings along the sidewalk to the park.





Woodside Green Park  
213 Camrose Court

Beds in the red only, nothing in the rain gardens. Newly planted trees along the entryway.

PLEASE SEE NEXT PAGE FOR MORE ON WOODSIDE GREEN.





Woodside Green Park  
213 Camrose Court

All new trees around shelter and the path.

